

INSTRUCTIONS FOR THE USERS (R&TTE)

REQUIRED DOCUMENTATION FOR THE APPLICATION TO THE CERTIFICATION I.E. CONFORMITY ASSESSMENT

In line with Rulebook on Radio Equipment and Telecommunication Terminal Equipment
(Official Gazette of Republic of Serbia 11/2012)

- ✓ You can submit the application and supporting documentation in electronic form by e-mail.
- ✓ Upon receipt of the application, we will send you proforma invoice (or as defined by the Agreement).
- ✓ The procedure of the technical documentation check will be carried out within 2 working days + 1 working day for each subsequent request submitted concurrently (time limits of 15 days have been defined by our General Terms for Certification). If the documentation is not complete or is not adequate, we will ask you to submit a supplement (then the time limits will be extended accordingly).
- ✓ We deliver scanned Certificate of Compliance by e-mail and send one hardcopy by post.

1. Conformity assessment of radio-telecommunication equipment with issuance **Certificate on Conformity** according to R&TTE Rulebook

1.1. **EU Declaration of Conformity** (DoC) according to Radio Equipment Directive (RED) 2014/53/EU officially issued and signed by the EU manufacturer, authorized distributor or importer

1.2. **Manual**

1.3. **Datasheet i.e. technical data** (must contains full data about radio protocols used)

1.4. Respective four types of Test Reports issued by (accredited) test laboratories according to essential requirements of RED 2014/53/EU, in line with the (harmonized) standards listed in the DoC):

- **Safety/LVD Test Report**
- **EMC Test Report**
- **RF/Radio Test Report**
- EMF/Human Exposure Test Report or assessment – data may be part of the RF/Radio Test Report

Also, if the product name or model type noted in the Test Reports is differed than DoC or on the real product, a **Statement of Identical** must be officially issued by manufacturer, distributor or importer.

Optionally, if conformity assessment was done by using a Notified Body in line to RED then EU Type Examination Certificate could be a part of documentation.

1.5. **Filled application form** signed and stamped or digital signed by the authorized person - you can download the form from our website www.idvorsky.com or ask us to send you by an e-mail

Important: application may submit a Serbian legal entity only (importer or representative for foreign manufacturer).

Notice that we need neither Translation of the DoC to Serbian (“Deklaracija o usaglašenosti”) nor Translation of the Manual to Serbian but according to the Rulebook you have to prepare them before putting the product on the market or in use in Serbia.

In the case of Serbian manufacturer, whole documentation is the same as above (1.1 - 1.5), but you should submit a Declaration of Conformity (“Deklaracija o usaglašenosti”) according to Serbian R&TTE Rulebook. instead of EU Declaration of Conformity in line to RED 2014/53/EU.

2. Conformity assessment of radio-telecommunication equipment with issuance **Statement on Conformity according to R&TTE Rulebook**

Please submit whole documentation as above (1.1 - 1.5) and also the following additional documentation:

- Product's description, list of standards have been applied with expiations and calculations (especially in the case either of particular application or of use not harmonized standards);
- Electrical and functional schemas;
- Schematic or block diagram
- Photos or internal drawings of the device and of the PCBs' layout
- Mechanical drawings or photos of the all sides with visible labels and connectors (I/O ports)
- A list of embedded components with type, label and the manufacturer
- Optionally, a Quality System Certificate (ISO 9001) or documentation proving your production control or your official statement of the planned production control to be applied

Please specify if you submit additional technical documentation for the device.

IDVORSKY LABORATORIES

May 10, 2022